



Ladbroke JMI School
Minutes of Full Governing Body Meeting
Thursday 5th March 2026 at 7.15pm

Attendees:

Alex Corke (AC); Donna Corke (DC); Jaime De Verteuil (JDV); Kevin Dobson (KD); Greg Huntley (GH); Dave Swedensky (DS); Tracey Webster – Head (TW);

Apologies:

Claire Brazil (CB); Phil Cunningham – CoG (PC); Sara-Jane Tiramani (SJT); Mark Turner (MT)

In Attendance:

Helen Romain – Deputy Head (HR); Nicola Thrussell – Clerk (NT)

Item	Description	Action
1.	Apologies for Absence	
1.1	TW Welcomed all. There were four apologies for absence which were approved.	
2.	Declaration of Interests	
2.1	There were no Declarations of Interests.	
3.	Notification of Any Other Business	
3.1	There were no items of AOB.	
4.	Minutes of the Meeting Held on the 4th December 2025	
4.1	Approved and signed as accurate.	
5.	Matters Arising	
5.1	Item 5.2 – TW spoke to Fr Stefan at St Mary’s regarding advertising for a Governor.	
5.2	Items 5.3 and 5.9 – All governor Declarations of Interest and KCSIE declarations are complete on GovernorHub with the exception of CB.	Action CB
5.3	Item 9.4 – PC was not present at the meeting to say whether he has been able to check if the next Governor Conference will be available remotely. Ongoing.	Action PC
6.	Headteacher Report, School Improvement Plan (SIP) and SEF	
6.1	TW to correct the name of one teacher on the report (completed the day after the meeting).	
6.2	Secondary School allocations have been sent out. There is one family who have been waiting two years for special provision but have been allocated a standard secondary place. The school are supporting the family with their appeal.	
6.3	There were 113 applications for Primary places at Ladbroke with 32 families selecting Ladbroke as their preferred school. There are 8 siblings.	
6.4	One child is under consultation as part of the EHCP process.	
6.5	Work on the SIP is going well. Writing is improving with the impact of work being undertaken already being seen. Draft books have been introduced which are working well. WAGOLs (What a Good One Looks Like) are also being used and working well.	
6.6	Eight Curriculum Teams have been set-up and the school website has been updated.	

6.7	The plan for looking at utilising the playground better is underway and work will continue on this on one of the school INSET days.	
6.8	TW updated the report following the meeting to reflect that there had been one reportable accident where a child obtained a concussion.	
6.9	The budget is running well with a good carry forward.	
6.10	The school Fund Account will be closed as it is no longer used or needed with the very little funds that are in there being transferred to then FOLS bank account.	
6.11	There have been no GDPR issues.	
7.	Premises	
7.1	There are a number of premises issues that need addressing.	
7.2	The rendering on the new build had degraded significantly and is allowing water in. This should not have happened given the age of the building, however we are unable to get the original contractors back as the company went into liquidation. As such we are making an insurance claim with a surveyor coming to assess the damage in order for quotes to be obtained.	
7.3	The fencing bid that was put into County was declined but the work is necessary for security reasons. As such, Capital funds will be used to pay for the work which is expected to cost in the region of £10,000.	
7.4	TW has spoken to the council about replacing signage for the car park to make it clear that it belongs to the school during school hours.	
7.5	FOLS are looking to fund a new sound system that will also operate in the field.	
8.	Sub-Committee Reports	
8.1	The reports were available on GovernorHub and shared with governors prior to the meeting.	
8.2	Following review at the Resources Committee Meeting, both the SFVS and Schedule of Financial Delegation were submitted to the FGB for ratification.	
8.3	Both documents were unanimously ratified and approved for submission.	
9.	Policies	
9.1	<ul style="list-style-type: none"> • Health and Safety – County Model Policy with no significant changes. 	
9.2	Q: Are the school aware of the new guidance around allergies?	
9.3	A: Yes. We have had emergency EpiPens for some time and staff are trained annually. We have also completed Asthma Awareness training.	
9.4	The policy was unanimously approved.	
9.5	<ul style="list-style-type: none"> • Admissions – County Model Policy. 	
9.6	The policy was unanimously approved.	
10.	Governor Visits	
10.1	DC is awaiting release of the White Paper before completing her next visit. It was noted that the school is coming into the OFSTED window and Behaviour and Attendance are now grouped together. It was suggested that visit reports could also be completed when governors attend the school for activities such as school productions.	

<p>11.</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p> <p>11.5</p> <p>11.6</p> <p>11.7</p> <p>11.8</p>	<p>Attendance</p> <p>See HT Report also.</p> <p>Attendance is not good but is improving.</p> <p>Year 4 is not good and it was noted that there are a lot of FSM and additional needs in the cohort.</p> <p>TW is tracking FSM children to assess if there are any patterns emerging. Once a child has very bad attendance however it is 20% better than last year.</p> <p>Teachers have been asked to address attendance with the relevant parents at the next Parents Evening.</p> <p>Any child that comes to school after 9.30am is technically absent for that morning.</p> <p>Q: Do you put attendance and comparisons on reports?</p> <p>A: This is something we will consider.</p>	
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p>	<p>Dates of Next Meetings</p> <ul style="list-style-type: none"> • FGB Meetings: 14th May 2026 (Budget Ratification 8pm); 2nd July 2026. • Resources Meetings: 18th June 2026. • SIC Meetings: 23rd April 2026. 	

The Meeting closed at 8.14pm.