



Ladbroke JMI School
Minutes of Full Governing Body Meeting
Thursday 4th December 2025 at 7.15pm

Attendees:

Alex Corke (AC); Donna Corke (DC); Phil Cunningham – CoG (PC); Jaime De Verteuil (JDV); Greg Huntley (GH); Sara-Jane Tiramani (SJT); Mark Turner (MT); Tracey Webster – Head (TW);

Apologies:

Claire Brazil (CB); Kevin Dobson (KD); Dave Swedensky (DS)

In Attendance:

Nicola Thrussell – Clerk (NT)

Item	Description	Action
1.	Apologies for Absence	
1.1	PC Welcomed all. There were three apologies for absence which were approved.	
2.	Declaration of Interests	
2.1	There were no Declarations of Interests.	
3.	Notification of Any Other Business	
3.1	There was one item of AOB – Headteacher performance Management and Pay Review. Please see Part 2 Minutes.	
4.	Minutes of the Meeting Held on the 11th September 2025	
4.1	Approved and signed as accurate.	
5.	Matters Arising	
5.1	Item 2.2.1 – Appointment of Vice Chair. DS has agreed to take on the role.	Action TW
5.2	Item 2.2.2 – Appointment of Co-Opted Governor. Ongoing. TW will look at advertising on Teach in Herts and may contact the local church to advertise in their newsletter.	
5.3	Item 5 – GovernorHub Declarations. CB, DS and MT need to update their declarations. It was also noted that Jon Mackley needs to be removed from GovernorHub.	
5.4	Item 7.1 – Curriculum on school website. Completed.	
5.5	Item 7.2 – Parent View to be advertised in school newsletter. Completed and will also go into January newsletter, although it was noted that the school cannot see individual responses so will consider putting together their own parent survey.	
5.6	Item 7.4 – GDPR visit. Completed.	
5.7	Item 8.1 – TW will share KS2 data with governors on GovernorHub. Completed.	
5.8	Item 9.4 – HT Performance Management. Completed. PT stepped in for MT as he was unable to attend.	
5.9	Item 10.3 – KCSIE. CB, DS and MT need to read and update GovernorHub.	
5.10	Item 10.4 – Safeguarding Training. Ongoing. All governors are showing as out of date. Those working in schools that have recently completed Safeguarding Training can update these details onto GovernorHub and other governors are required to subscribe to the training available.	
		Action CB, DS & MT
		Action ALL

<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.2.1</p> <p>6.3</p> <p>6.3.1</p> <p>6.4</p> <p>6.5</p> <p>6.5.1</p> <p>6.5.2</p> <p>6.6</p> <p>6.6.1</p> <p>6.6.2</p>	<p>Headteacher Report, School Improvement Plan and SEF</p> <p>TW shared her report prior to the meeting.</p> <p>Q: Does the HT think the shortfall in numbers in Y1 will continue in future years?</p> <p>A: Every school in Potters Bar has vacancies in Y1 so it is a low birth year rather than an issue for our school.</p> <p>Q: How are the ECTs we have employed doing?</p> <p>A: They are both doing very well. One worked in the school previously as a TA.</p> <p>The SIP and SEF were discussed in the School Improvement Meeting and the Minutes were shared prior to the meeting.</p> <p>Q: SEF – Can Head Teacher explain ELSA? The report doesn't seem to assign any grades though there are some comments in the text. Can the HT explain the rationale behind this?</p> <p>A: ELSA stands for emotional literacy support assistant. Although we are already supporting children with emotional difficulties, we felt it would be a positive thing to have a member of staff specifically trained. The training started this week.</p> <p>Within the SEF, we have stated at the start of some of the sections where we feel we are. This is something I will look at when we next review the document. In the new framework, it is not best fit anymore. Evidence is needed for all the statements to meet it. If there is not evidence in one area, we need to look below.</p> <p>Q: SEF – How can we address and tackle attainment?</p> <p>A: The ISDR is used to identify strengths and gaps, we do not want the SEF to become too big a document making it unusable and unmanageable.</p> <p>Disadvantaged children are doing well.</p>	
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.3.1</p>	<p>Sports Premium Grant (SPG) and Pupil Premium Grant (PPG)</p> <p>Some of the SPG money will be used for the development of the playground, in line with the SIP. It is also being used to support clubs and sporting opportunities and a sports specialist is training and upskilling the ECTs. We have also bought into Get Set PE.</p> <p>The PPG report was shared with governors prior to the meeting.</p> <p>Q: Are there any requirements about how PPG money needs to be spent and if so, are we adhering to these?</p> <p>A: There is a suggestion that the 3 areas within the PP Grant should be split as follows:</p> <ul style="list-style-type: none"> • Teaching (at least 50%) – we are 70% • Targeted support (25%) we are 24% • Wider Strategies (up to 25%) we are 6% as we are using other funding sources to supplement this area. 	

8.	Sub-Committee Reports	
8.1	Both reports are available on GovernorHub and were shared with governors prior to the meeting.	
8.2	It was shared that we have been accepted onto the Tesco 'Blue Chip' funding scheme for funds to use on playground equipment. FOLS will also be assisting with this but it was noted that the donations they receive has decreased.	
9.	Link Governor Visits	
9.1	SJT completed her Safeguarding visit as discussed at the Resources Committee Meeting and her report was shared on GovernorHub.	
9.2	DC completed a SEN visit as discussed at the School Improvement Meeting and her report was shared on GovernorHub.	
9.3	A GDPR visit has been completed and the report is available on GovernorHub.	
9.4	PC noted that he has not attended the Governor Conference for some time but will check if there is an option to attend remotely or watch back after the event.	Action PC
10.	Policies	
10.1	<ul style="list-style-type: none"> • Pay and Appraisal 	
10.2	<ul style="list-style-type: none"> • Child Protection 	
10.3	<ul style="list-style-type: none"> • Managing Allegations Against Staff 	
10.4	<ul style="list-style-type: none"> • Exclusions 	
10.5	All of the above are County Model Policies. All were unanimously approved and ratified.	
11.	Attendance	
11.1	Attendance data was discussed at the School Improvement Committee Meeting and was shared with governors prior to the meeting.	
11.2	The DfE are now monitoring school attendance and our target is 95.2%. We are currently on track and it was noted that attendance is good at present and better than the same time last year. Three classes had 100% last week and all were above 95%.	
11.3	Persistent absence figures were not good last year but it was noted that the figures also include non-statutory children.	
11.4	Attendance for disadvantaged children is not good, however they are making good progress.	
11.5	Q: Is disadvantaged children's progress similar to the non-disadvantaged children?	
11.5.1	A: Yes, although we do need to look at greater depth and the more-able children.	
11.6	It was noted that all holidays are unauthorised unless for very exceptional circumstances.	
12.	Premises Update	
12.1	We have submitted a Capital Funding bid to pay for some new fencing to make the playground and field secure as once someone is through the main gate, all are currently accessible. Three quotes are being obtained.	

13. 13.1	Governor Training See Item 5.10.	
14. 14.1	Any Other Business Please see Part 2 Minutes.	
15. 15.1 15.2 15.3	Dates of Next Meetings <ul style="list-style-type: none"> • FGB Meetings: 5th March 2026; 14th May 2026 (Budget Ratification 8pm); 2nd July 2026. • Resources Meetings: 5th February 2026; 18th June 2026. • SIC Meetings: 15th January 2026; 23rd April 2026. 	

The Meeting closed at 8.12pm.